

St Brigid's School

LOVE | PEACE | LEARNING

Annual General Meeting 2023





Annual General Meeting 2023

AGENDA

For the 2022 Annual General Meeting of St Brigid's School, Kilburn

Tuesday 4th April 2023 at 7:00 pm

- | | |
|--|------------------|
| 1. Introduction and Welcome | Shannon Correll |
| 2. Prayer | Paula Burns |
| 3. Present and Apologies | Shannon Correll |
| 4. Confirmation of Minutes from previous Annual General Meeting held Tuesday 11 th May 2021 | Leah Haines |
| 5. Reports | |
| 5.1 President's Report | Fr Selva Raj |
| 5.2 Principal (tabled) | Shannon Correll |
| 5.3 School Board Treasurer (tabled) | Ray Swift |
| 5.4 School Board Chairperson (tabled) | Leah Haines |
| 5.6 Other Reports | |
| 5.6.1 Assistant Principal - (tabled)
Religious, Identity and Mission | Paula Burns |
| 5.6.2 Out of School Hours Care (tabled) | Giulia Imbrogno |
| 5.6.3 Community Hub (tabled) | Bonnie Creek |
| 5.6.3 Work Health and Safety (tabled) | Anita Frangosia |
| 5.6.4 Staff Report (tabled) | Rachael DeTullio |



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School Board Members 2022

Fr Selva Raj (President)

Leah Haines (Chairperson)

Shannon Correll (Principal)

Rozanna Elmassih (Deputy Principal)

Rachael DeTullio (Teacher Representative)

Josie Colangelo/Leia Sparkman (Secretary)

Asmara Omar (Parent Representative)

Ray Swift (Parent Representative/Finance)



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MINUTES OF PREVIOUS AGM

ST BRIGID'S SCHOOL KILBURN, ANNUAL GENERAL MEETING Tuesday 11th May 2022 at 6:00pm

1. Welcome

Shannon welcomed and thanked everyone to St Brigid's 2022 AGM and our first on-line meeting as we reflect on 2021.

2. Opening Prayer – Father Selva - Open Prayer Blessing

3. Attendance Register – via Teams

Present: Father Selva Leenaiah, Shannon Correll, Asmara Omar, Leah Haines, Ray Swift, Rachael DeTullio, Petar Brnabic, Paula Burns, Bryon Jackowaik, Joanne Santorelli, Preety, Ashleigh Hann, Diana Ross Neri, Norouz Zargar, Maria Olano, Salem Alfaraj, Katie Day, Tahani Al Masoudi and Josie Colangelo.

Apologies – Amanda Brook and Pauline Devetzidis

4. Minutes Of Previous Annual General Meeting

It was moved that the Minutes of 2021 be accepted as an accurate report of that meeting.

Moved: Leah Haines

Second: Rachael DeTullio

Accepted by all present

5. Nominations: for 2022

Asmara Omar will step down as Chairperson but will remain on the board. Leah Haines was nominated and accepted the position as Chairperson for 2022

The following parents have been nominated:

Norouz Zargar – parent to Aahil (4/5) & Adheen (1/2)

Talib Zakeri – parent to Zainab & Saba (5/6)

Aarti Sharma – parent to Vivaan (R/1)



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Shannon welcomed the new board members and for committing their time in 2022.

Induction for new board members will be held at the first ordinary meeting due to not all nominated persons present.

The following Board Members have resigned from the board Bronwen McClelland and Joanne Santorelli. Shannon thanked them for their support, contribution and help while serving on the board.

The following board members will continue in 2022
Asmara Omar, Leah Haines and Ray Swift

Representative for 2022

Parish Pastoral Council	Fr Selva Leenaiah
Finance Committee	Rosemary Dubiel
Chairperson	Leah Haines
Principal	Shannon Correll
Finance Representative	Ray Swift
School Staff	Rachael DeTullio
Parent	Norouz Zargar
	Talib Zakeri
	Asmara Omar
	Aarti Sharma

6. President's Report: Father Selva – tabled

Clearview/Kilburn Parish is very happy on how the school has established a good relationship.

In 2021 we saw the Kilburn/Clearview Parish Council Launch the Parish Scholarship, which is opened to families who are part of the parish and enrolling at St Brigid's or St Gabriel's Schools.

The Parish Associates Iris and the three Assistant Principals in Religious Mission and Identify across St Brigid's and St Gabriel's School have worked very well together to coordinate the Parish Based Sacramental Program. This program was a great success and is very much appreciated by the parents and parishioners.

There is a strong Catholic Identity in the school and the connection to the OLSH charism is supported through the feast day celebration with other OLSH schools.



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It was appreciated to see the staff and students perform in Christmas Carols Celebration which was held on the lawn in December 2021. I am looking forward to more celebrations in the coming years.

I welcome the new staff to St Brigid's School for the new academic year and I offer a prayer of blessing (which is the year of blessing).

Passed and accept by all present

7. Reports

7.1 Chairpersons Report – Asmara Omar – emailed

Moved: Ray Swift

Second: Joanne Santorelli

7.2 Principal's Report: Shannon Correll – emailed

Moved: Leah Haines

Second: Joanne Santorelli

7.3 Finance Committee Report: Ray Swift – emailed Moved: Leah Haines

Second: Shannon Correll

7.4 Other Reports:

Assistant Principal Religious, Identity and Mission

Moved: Ray Swift

Second: Leah Haines

Out of School Hours Care

Moved: Joanne Santorelli

Second: Ray Swift

Community Hub

Moved: Ray Swift

Second: Asmara Omar

Work Health and Safety

Moved: Rosie Dubiel



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Second: Rachael De Tullio

Staff Report

Moved: Leah Haines
Second: Katie Day

8. General Business

Shannon presented the Strategic Plan for 2022-2025 which was accepted By CESA and will be presented to families.

Passed by all present at the AGM Meeting.

Shannon asked if there were any questions. No questions tabled

9. Date & Time of Next Meeting

Tuesday 23rd May at 7 pm

10. Meeting Closed at 7:00 pm



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PRINCIPAL REPORT

This year we introduced a school theme “Love Shine a Light in every corner of our heart”. The students learnt the song from Katrina and the Waves and we made connections throughout the year to the shining light.

On a sad note, this year we lost a shining light at our school, our wonderful colleague and friend Angela Lalli passed away at the beginning of Term 2. Angela has been very missed throughout the year. In memory of Angela's passing her friends and family donated to the Angela Lalli memorial fund which supports school families.

Catholic Identity

We were fortunate again to be part of the Enhancing Schools Catholic Identity, which provided the school community with an opportunity to engage with a survey about how the school is inclusive of its community, the Catholic faith, our liturgies, culture and Tradition in ways that are contemporary, authentic and meaningful. All the information was pulled together to provide strategic direction for the school for our Annual Improvement Plan. The Quality Improvement Team will continue to unpack this information with the staff and students.

Leading from the Heart a Leadership Program for our Year 6 students was held once again, this year slightly modified to accommodate the COVID restrictions that were in place. The program connects to the OLSH pillars and our Mission statement. The day is held in collaboration with the other OLSH schools and allows our students to actively engage with other student leaders and learn more about Leadership.

This year our staff continued to deepen their relationship with God and their capacity to embed Catholic Identity in their relationships, in their classroom spaces and in their teaching and learning. This was achieved throughout the year and a staff formation day was held to reflect upon our Patron Saint, St Brigid. Julian Kluge from Catholic Education South Australia presented the first half of the day with Shannon Correll finishing up the afternoon with reflection and art activities. Teaching staff continued working with the Religious Education Curriculum – Crossways Re-design and MITOG led by



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Paula Burns and Michaela Edwards. Staff worked together to create contemporary learning opportunities for our students.

Teaching and Learning

The beginning of the year was one staff had never experienced before. Some staff were face-to-face with their students and others were working from home. Our staff professional days were either conducted online for meetings or teaching staff were busy planning lessons that could be taught in distance mode. It was not how we had planned to come into 2022!

Once again, our students continued to engage in the PAT R and PAT M testing which has provided valuable data for staff to triangulate. This time the students engaged in an aggregated assessment and we are now tracking their progress through CESAs dashboard on our students, and our data wall

Using PAT-R data we were able to identify students who are excelling, working at standard and need extra support. As a school, we triangulated, evaluated, and interpreted the data and then proceeded to use the data wall to show where the students connected with their results.

During Professional Learning Community (PLC) Meetings, staff set individual reading goals for every student, they then used a case management approach working with our leaders of learning to monitor and review the goals, set new directions, and continue to have professional dialogue around differentiation, support, extending, assessing, and reporting on student's growth. The PLC, Case Management approach and Data wall are all evidence-based and supported by Dr Lyn Sharratt work on "Clarity".

We continued with our Performing Arts lessons which saw the students actively engage in music, drama, visual art and dance with Mr Brnabic who is specialised in this area. Mr Brnabic also successfully organised the 2022 SALA – South Australian Living Artist Event.



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Throughout the year during staff meetings and in our Professional Learning Communities, staff continued to explore the Waterfall Assessment Chart, Ghost walks – where teachers visit each other's classrooms, Walkthroughs by leadership and be part of a trial with CESA implementing Reports for students using the Learning System SEQTA. This is a CESA direction, and all schools will be using this reporting process from Term 2 2023.

Catholic Education South Australia (CESA) worked with the school's Quality Performance Team to ensure the school is meeting the requirements set by CESA. We used data gained from the ESCI and the Living Learning, Leading Survey, and we were able to triangulate, interpret and evaluate the data and could represent this on the Balanced Score Card. This gave us the opportunity to see trends within the school, the gaps and where we were excelling.

We continued with the concept of Student Led Conversations for students to be able to showcase their achievements to their families. This enables the students an opportunity to show their learning and set goals with both their parents and teachers together. The students were extremely proud to be able to do so. This model of showcase allows for individualised attention to identify students' strengths but also gives students the agency to talk through their learning with both parents and teachers together – giving them empowerment over their learning. Teachers contacted families where there were concerns about their learning earlier in the year to ensure we are targeting the needs of our students.

This year we introduced our Flourishing Hearts Program – a transition program run on a Friday to support our students transitioning to Reception. Ms Pauline Devetzidis runs the program on Fridays and parents can choose to send their children for a full day or half a day. Most Fridays we had between 6-8 students and we finished the program off in December with the students graduating to Primary School.



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NAPLAN

NAPLAN is a national literacy and numeracy assessment that students in Years 3 and 5 sit in May each year. From 2023 it will be held in Term 1. It is the only national assessment all Australian students do. As students progress through their school years, it's important to check how well they are learning the essential skills of reading, writing and numeracy.

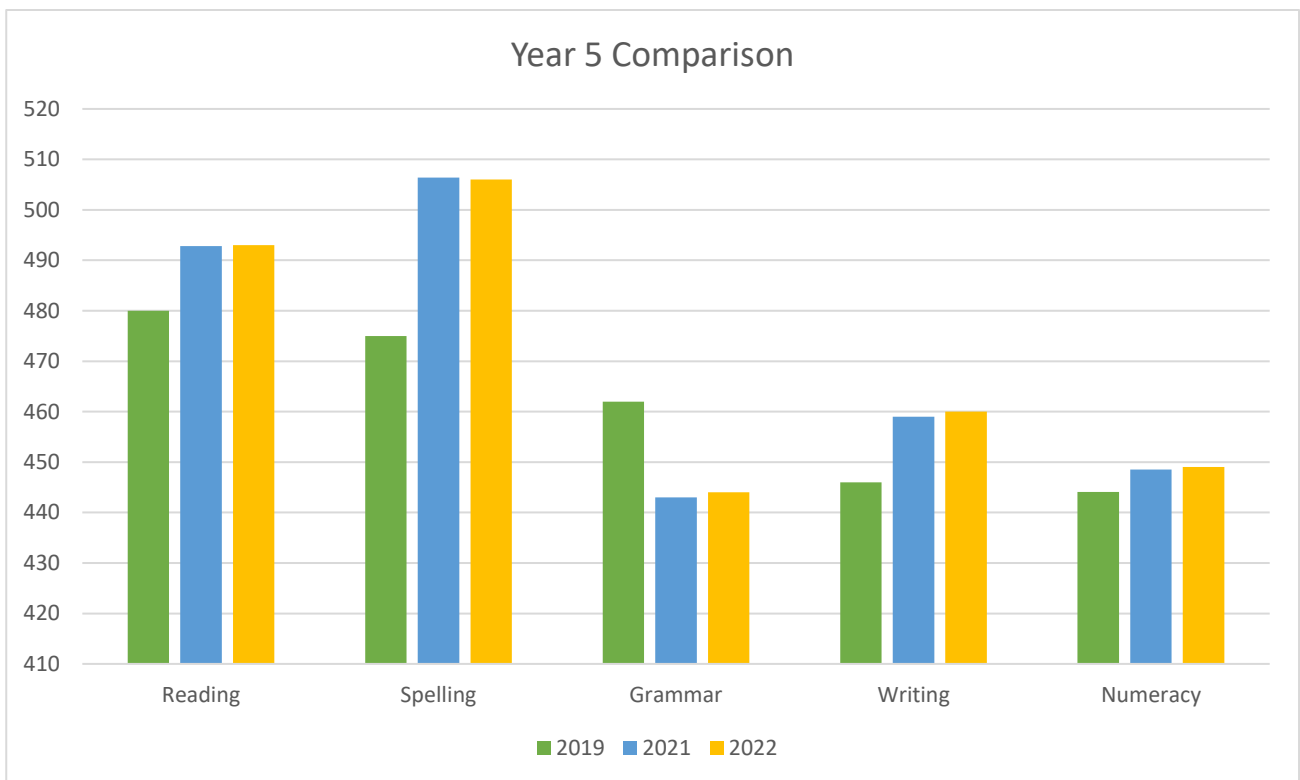
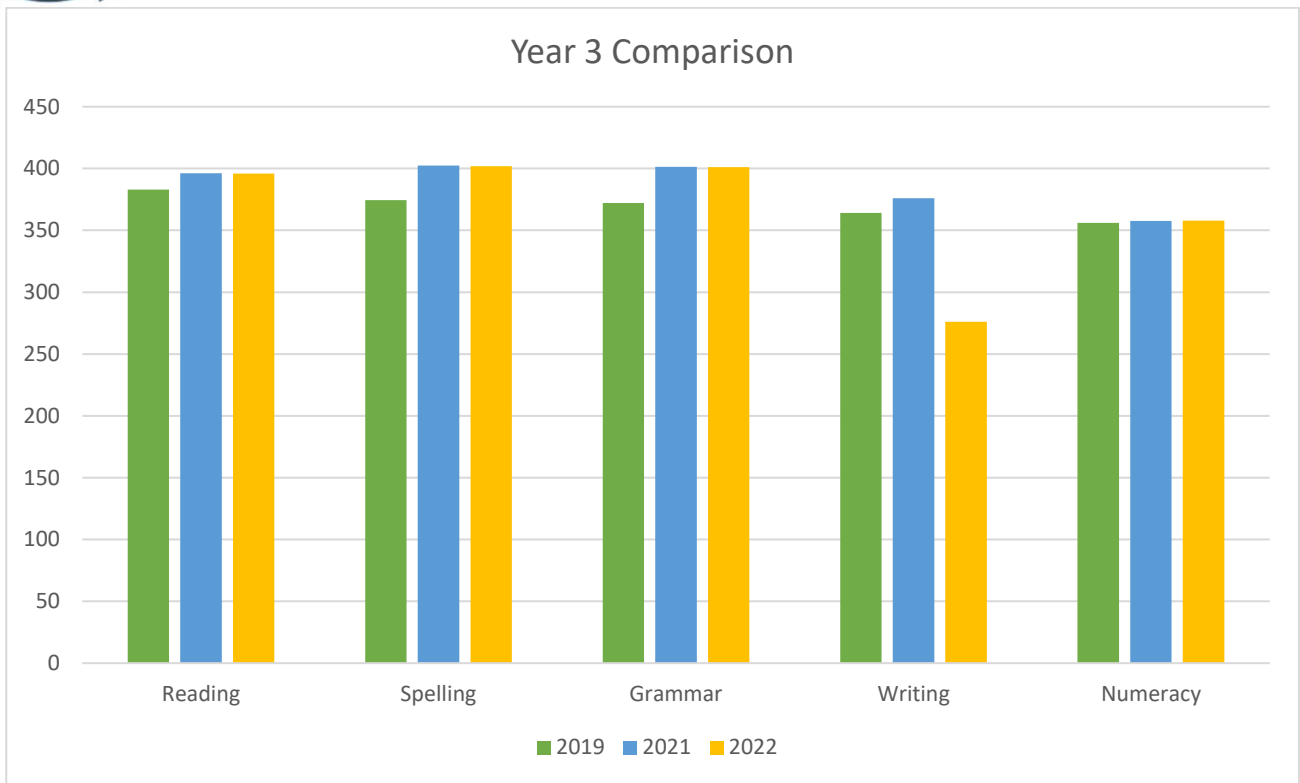
NAPLAN assesses the literacy and numeracy skills that students are learning through the school curriculum and allows parents/carers to see how their child is progressing against national standards and over time.

NAPLAN is just one aspect of a school's assessment and reporting process. It doesn't replace ongoing assessments made by teachers about student performance, but it can provide teachers with additional information about students' progress. NAPLAN also provides schools, education authorities and governments with information about how education programs are working and whether young Australians are achieving important educational outcomes in literacy and numeracy.

Teachers are specifically focusing on the students' needs and engaging in professional learning to support their learning outcomes using evidence-based programs the school has implemented has seen improvements in our results.

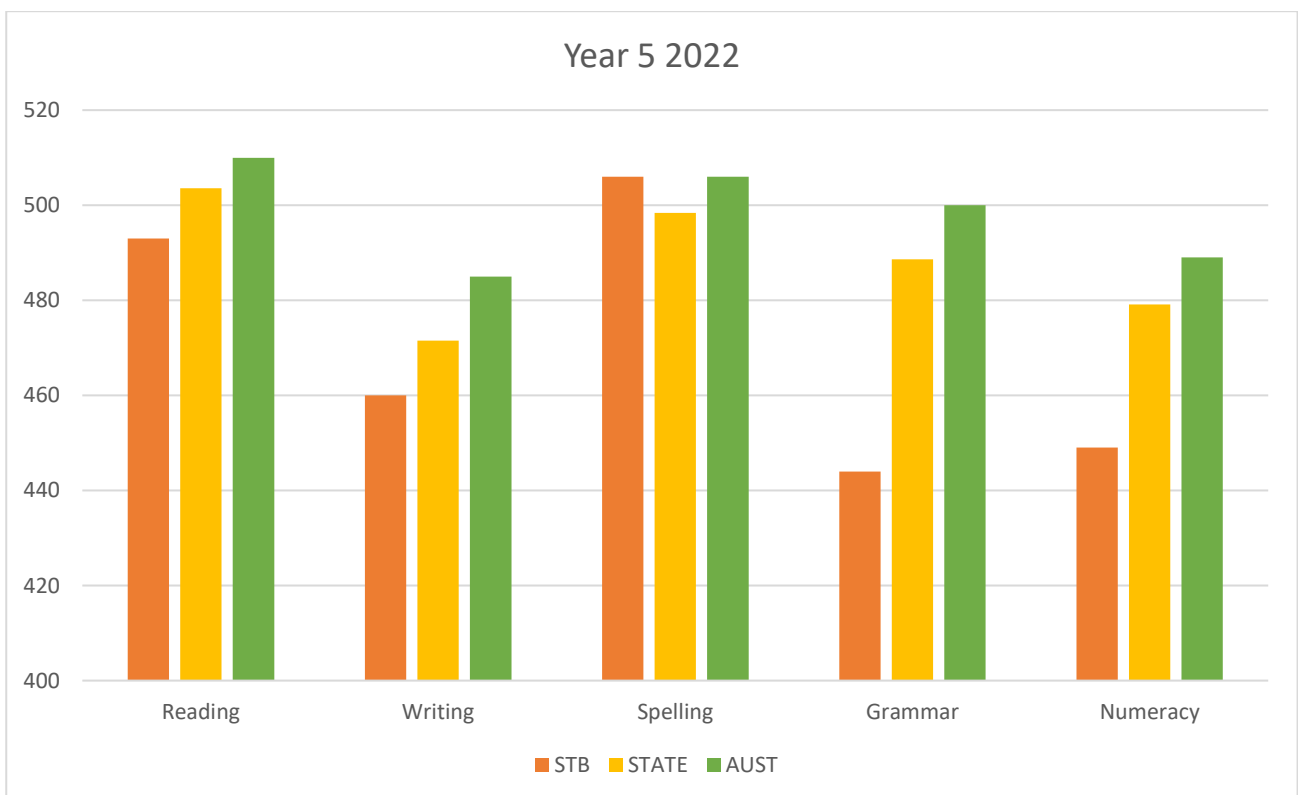
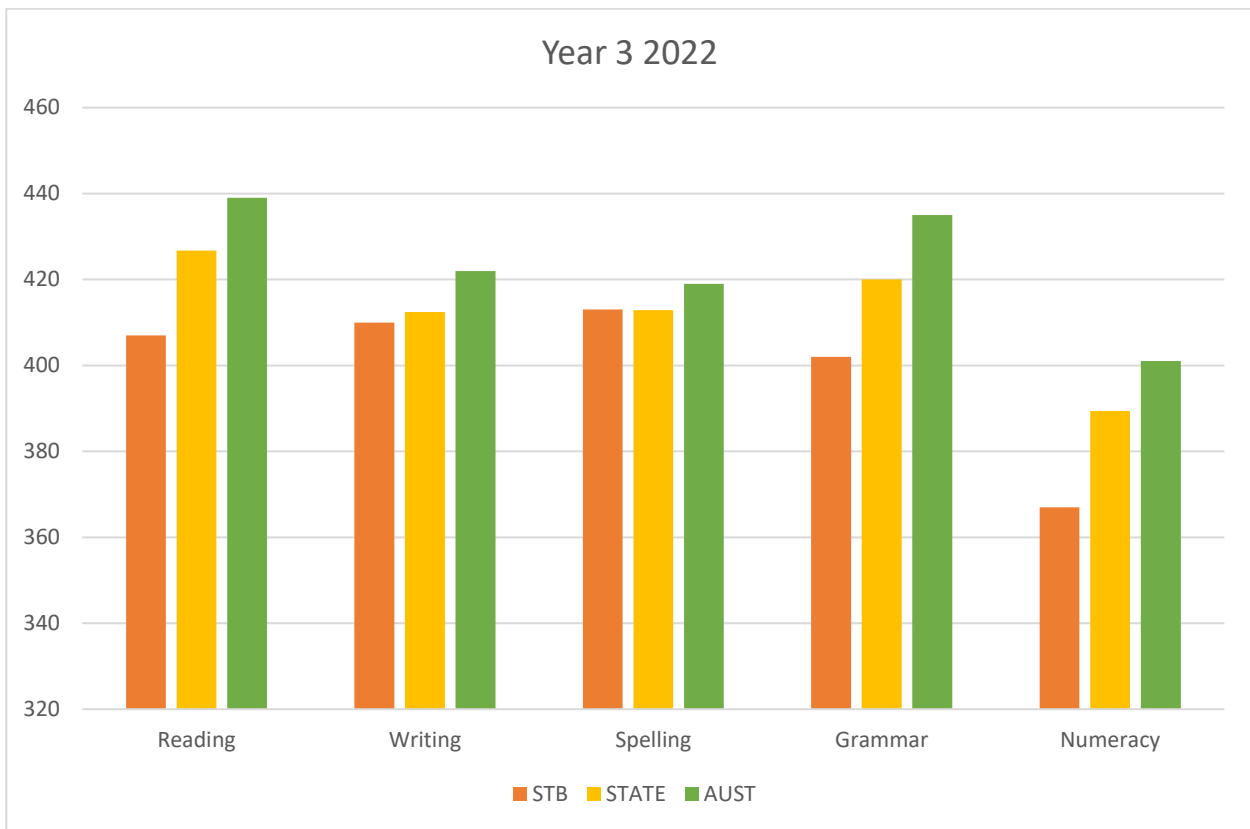


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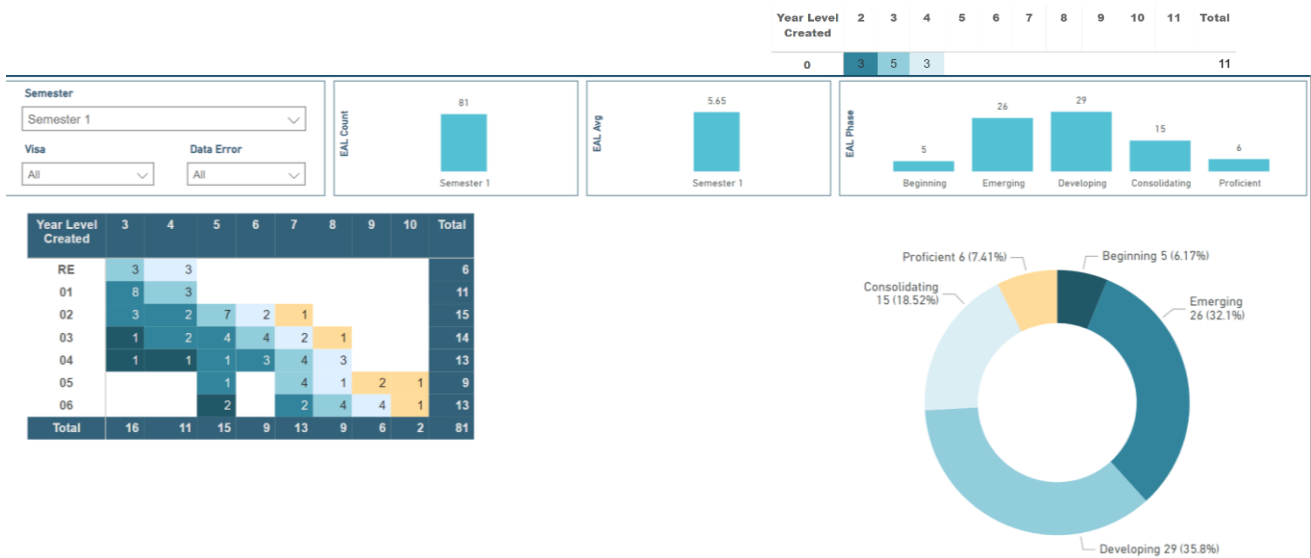


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English as an Additional Language/Dialect

EALD support has continued in the school with 2 teachers supporting all our students. Paula Burns and Michaela Edwards assessed students during both Semesters 1 and 2. EALD assessments were carried out using levelling and tracking the students. The data collected was then displayed on our DATA WALL to show the growth of their learning. The EALD 2022 Annual Plan was implemented and reviewed. The Leadership Team and EALD teachers developed the 2023 EALD Annual Improvement Plan was developed in liaison with CESA Education Advisor: EALD and International Education, Chris Payne.

You can see the growth between the two semesters with 27% of our Reception students moving up from the beginning learner phase to either emerging or developing. The growth of our students in Years 3, 4, 4 and 5 who have now moved off the scale.

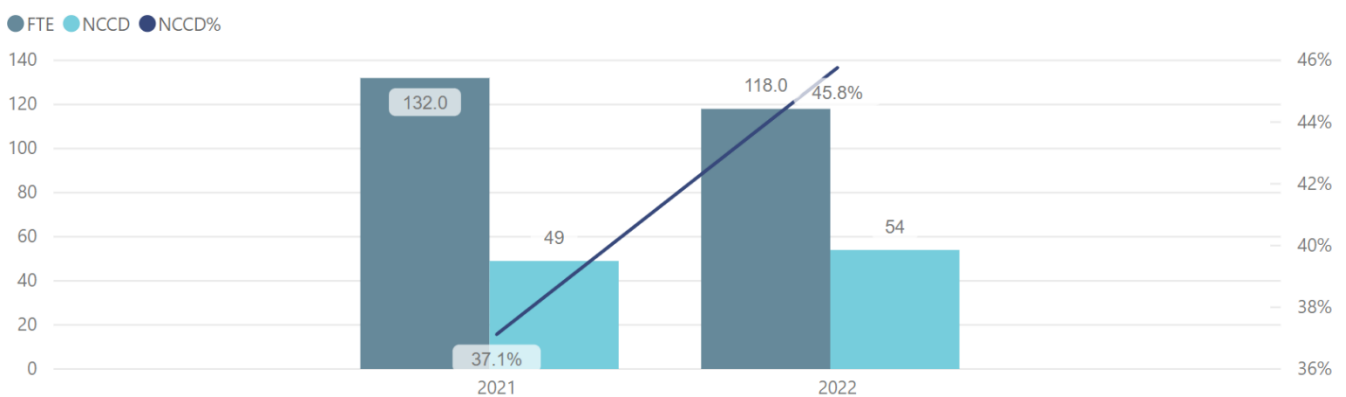




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Inclusive Education/NCCD

This year saw an increase in the number of students who were placed on the NCCD with 45.8% of the school accessing adjustments to their learning. This has been an increase of 8.7% of students since 2021 on the NCCD. Teachers worked through detailed Personalised Plans for Learning (PPL) and their planning to ensure reasonable adjustments were being made to accommodate the learning needs of individual students.



NCCD Year	2021				2022				
	School	NCCD	FTE	NCCD%	%Range of SWD	NCCD	FTE	NCCD%	%Range of SWD
St Brigid's School - Kilburn		49.00	132.0	37.1%	G. 35% - 39.99%	54.00	118.0	45.8%	H. 40% - 100%
Extensive						1.00	118.0	0.8%	
Substantial		8.00	132.0	6.1%		2.00	118.0	1.7%	
Supplementary		38.00	132.0	28.8%		51.00	118.0	43.2%	
Support within QDTP		3.00	132.0	2.3%					
Total		49.00	132.0	37.1%		54.00	118.0	45.8%	



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Social and Emotional Learning

Social and Emotional Learning (SEL) is the development and refinement of skills that enable children to build resilience and effectively manage their emotions, behaviours and relationships with others. In 2022, we continued with our What's the Buzz programs, our SWEL weeks at the beginning of each term and employed Chelsea to run several Wellbeing programs to support our students. Chelsea and Anthony (Chaplain) collaborative planned and implemented a transition program for our senior students to help them transition to secondary school. The teachers continued to use strategies that were learnt through the Berry Street Education Model. These strategies enable teachers to increase the engagement of students with complex, unmet, learning needs and to successfully improve all students' self-regulation, relationships, well-being, growth and academic achievement. The pedagogical strategies incorporate trauma-informed teaching, positive education, and well-being practices.

CESA Classroom Pulse 'Check-in'

CESA has continued to utilise the Classroom Pulse 'Check in" during weeks 5 or 6 of each term, every student in Catholic Education South Australia participates in a simple Classroom Pulse Check-In. The importance of the crucial partnership between parents/caregivers as the first educators of their children, and their teachers, more so than ever, cannot be overstated.

The Check-In is deliberately designed as low impact and high yield. It has been developed to find out how children are currently feeling about their experience in school. It is a tailored instrument that will allow teachers to check in and provide immediate feedback and support them. The Check-In asks children questions related to the indicators of Identity, Learning, Relationships and Belonging.



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Term 1



Term 2



Term 3



Term 4



For the small number of students in the pink zone, the classroom teacher will work with the student and offer support. The leadership team and or Chaplain also work with the student to ensure we are supporting the Social and Emotional Needs.



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Catholic Schools Music Festival

Many of our students represented St Brigid's at the Catholic Schools Music Festival. The students and choir teachers worked tirelessly throughout the year learning songs with a big focus on ABBA songs throughout the performance.

Grounds and Buildings

The school installed CCTVs. This is to help with the security of the school and parish as well as for staff to check the surrounding buildings when working alone or late in the evening.

New furniture was purchased for our Junior Primary classes which makes our classrooms more ergonomic. TV screens were also installed in the Board Room and Leadership Office.

Community Hub

Once again, a very successful beginning of the year with Hub leader Mai Nguyen. Mai continued to build the hub into an amazing place for many of our families to access. From Playgroups, Transition Programs, walking groups, fitness classes, language classes, and art classes just to name a few, we have actively engaged many of our families in activities within the school community. Mai completed her time at St Brigid's School at the end of Term 3 and Bonnie Creek was appointed as the new Community Hub Coordinator until July 2023. Bonnie has continued to actively engage the community with our school and has been very successful in engaging our senior students in activities outside of the school and into the wider community.



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Management of the School

2022 saw several audits for the school. The first was an NCCD audit where we had to provide documented evidence against the students we had identified in 2021 on the NCCD list. The school successfully passed the audit with no recommendations needed.

The second Audit was with the Education Standards Board, this was an extremely big audit where 26 areas had to be documented with evidence of how the school is managed. The process was extremely time-consuming, however once again there were no future recommendations for St Brigid's School.

Both these audits were random, and the school will be approached to carry them out again in the future, we have ensured we now have procedures in place to keep all the relevant information up to date so the next audits will not be so time-consuming in preparing for the meetings.

Communications and Marketing

The school engaged in several different strategies to support the marketing and communications of St Brigid's School. We continued to liaise with the local Child Care Centres and handed out "show bags".

The school put through a proposal to CESA for support for increasing our enrolments and Branding in the local area. CESA very kindly will support St Brigid's in 2023 with a Communications and Marketing – Education Support Officer.

Two staff members attended Communications and Marketing training day and worked with the new Education Support Officer and established that the school has provided strength in marketing, however the need to get our Comms out needs more direction and the Education Support Office will support us with this.



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Staffing

Throughout the year there were several staffing appointments and changes:

- Bonnie Creek became the new Community Hub Coordinator
- Colin Wilson joined our ESO team
- Zophia Craig joined our ESO team
- Anita Frangiosa joined our team as the WHS/ADMIN/Curriculum ESO
- Leia Sparkman was welcomed as our Front office administrator
- Damian Emery as our Finance Officer

Throughout 2022, we farewelled

- Josie Coleangelo who moved to St Joseph's Payneham
- Rosemary Dubiel moved to another Finance position
- Mai Nguyen won a position with Relationship SA as a social worker
- Annette Boyle who worked casually at the school in a WHS capacity
- Rozanna Elmassih our Deputy Principal was very deservedly appointed as the Head of Campus Xavier College Evanston Campus

School Fees

School Fees were changed by CESA in 2020 and have since remained the same for the 2021 and 2022 school years. CESA did look at a number of proposals for our fees but came to the consensus that they should remain the same.

In Love, Peace and Learning,

Shannon Correll

PRINCIPAL



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TREASURER'S REPORT

ST BRIGID'S SCHOOL - KILBURN

CASHFLOW STATEMENT FOR THE YEAR ENDED 31/12/2022

	YTD Actual	YTD Budget	Variance	Variance %	Annual Budget
School Fees	123,267	87,046	36,221	41.60%	87,046
CEO & Other Income	39,557	9,992	29,565	295.90%	9,992
Government Grants	2,603,925	2,374,519	229,406	9.70%	2,374,519
Trading Account	97,754	139,991	-42,237	-30.20%	139,991
Cash Inflows	2,864,503	2,611,548	252,955	9.70%	2,611,548
Tuition Salaries & Allowances	-1,657,849	-1,546,539	-111,310	7.20%	-1,546,539
Other Tuition	-107,579	-129,978	22,399	-17.20%	-129,978
Admin Salaries & Allowances	-187,158	-217,056	29,898	-13.80%	-217,056
Grounds, R&M & Cleaning	-111,413	-91,492	-19,921	21.80%	-91,492
Utilities	-28,835	-37,004	8,169	-22.10%	-37,004
Insurance	-24,591	-24,000	-591	2.50%	-24,000
Administration / Other	-66,377	-105,004	38,627	-36.80%	-105,004
Levies	-162,835	-119,396	-43,439	36.40%	-119,396
Interest	-4,357	-4,381	24	-0.60%	-4,381
Training	-6,708	-6,000	-708	11.80%	-6,000
Loan Principal Repayments	-118,731	-18,708	-100,023	534.70%	-18,708
Trading Accounts	-156,424	-158,584	2,160	-1.40%	-158,584
Clearing accounts	-15,142	0	-15,142	0.00%	0
Cash Outflows	-2,647,999	-2,458,142	-189,857	7.70%	-2,458,142
Net Operating Cash Flows	216,504	153,406	63,098	41.10%	153,406
Loan Drawdowns	0	0	0		0
Capital Grants	0	0	0		0
Other Capital Income	0	0	0		0
Capital Expenditure	-52,359	-297,000	244,641		-297,000
Net Capital Cash Flows	-52,359	-297,000	244,641		-297,000
Total Cash Flows	164,145	-143,594	307,739		-143,594



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TREASURER'S REPORT

ST BRIGID'S SCHOOL - KILBURN

CASHFLOW BUDGET 2023

	Annual Budget
School Fees	100,000
CEO & Other Income	9,250
Government Grants	2,721,441
Trading Account	121,664
Cash Inflows	2,952,355
Tuition Salaries & Allowances	-1,844,094
Other Tuition	-138,590
Admin Salaries & Allowances	-189,017
Grounds, R&M & Cleaning	-91,492
Utilities	-37,200
Insurance	-25,900
Administration / Other	-189,256
Levies	-91,421
Interest	-1,237
Training	-8,000
Loan Principal Repayments	-21,851
Trading Accounts	-155,949
Clearing accounts	-315,000
Cash Outflows	-3,109,007
Net Operating Cash Flows	-156,652
Loan Drawdowns	0
Capital Grants	0
Other Capital Income	0
Capital Expenditure	-297,000
Net Capital Cash Flows	-297,000
Total Cash Flows	-453,652



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TREASURER'S REPORT

ST BRIGID'S SCHOOL - KILBURN			
BALANCE SHEET AS AT 31/12/2022			
	1/1/2022		12/31/2022
Cash	760,342	164,145	924,487
Debtors	48,185	-4,967	43,218
Provision for Doubtful Debts	-18,000	-1,578	-19,578
Other	1,243	285	1,527
LSL Receivable	<u>247,380</u>	-45,922	<u>201,458</u>
Current Assets	1,039,150	111,963	1,151,113
Fixed Assets	4,465,178	-143,085	4,322,093
		0	
Total Assets	<u>5,504,329</u>	<u>-31,123</u>	<u>5,473,206</u>
Fees/Income in Advance	10,650	-10,650	0
Sundry Creditors	43,563	10,611	54,174
Accruals	42,034	54,118	96,152
Borrowings	21,852	-3,166	18,686
Other	1,400	-1,400	0
LSL Payable	<u>201,458</u>	45,922	<u>247,380</u>
Current Liabilities	320,956	95,436	416,392
Leases	0	0	0
Borrowings	28,017	121,897	149,914
		0	
Other	<u>39,005</u>	-22,280	<u>16,725</u>
Non-Current Liabilities	67,022	99,617	166,638
Accumulated Funds	5,085,228		4,921,298
Surplus (Deficit) for Year	<u>0</u>	<u>0</u>	<u>0</u>
Equity	5,085,228	0	4,921,298
Total Liabilities & Equity	<u>\$5,473,206</u>	\$195,053	<u>\$5,504,329</u>



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TREASURER'S REPORT

ST BRIGID'S SCHOOL - KILBURN

REVENUE & EXPENDITURE STATEMENT FOR THE YEAR ENDED 31/12/2022

INCOME			
Total Recurrent Income	\$2,755,645.98	\$2,761,708.06	
Total Capital Income	\$0.00	\$12,749.16	
EXPENDITURE			
Total Tuition Expense	\$1,730,813.40	\$1,757,989.29	
Total Administration Expenses	\$813,045.37	\$799,131.91	
TRADING ACTIVITIES			
Total Trading Account Income	\$108,527.71	\$163,081.59	
Total Trading Account Expenses	\$156,384.74	\$171,601.61	
Net Profit (Loss) Before Tax	\$163,930.18	\$208,816.00	



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TREASURER'S REPORT

The following major projects were completed throughout the 2022 school year:

- Staff laptops purchased
- Student laptops purchased as part of a 3-year cycle program
- Security system and cameras installed
- Multicultural mural painted on the eastern end of Chandlar building
- Phones and phone system upgraded as part of the Catholic Education network
- Qkr!(finance) and Passtab(administration) technology applications were introduced to assist the community and school with payment, record keeping and safety options.
- Access IT(library) was installed for assistance and record keeping
- SA Living Art (SALA) festival exhibition
- 2 TVs' installed in meeting and principal's rooms for presentation purposes

No maintenance and renewal projects were completed during 2022, however, our Master Plan has been updated in order to prepare for planned works in 2023 and beyond.

The School is in a healthy cash position as shown by the Cash at Bank balance of \$924,487 (up from \$760,342 at the end of 2021). This increase is substantially due to planned capital works being delayed, as mentioned above.

The School has no leases.

The School has one, ten-year loan with CDF (Catholic Development Fund) for the purchase of the house at 33 Way Street. A \$100,000 lump sum was paid in late 2022 reducing the balance to \$49,868.63.



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CHAIRPERSON'S REPORT

It is with pleasure that I present the School Board Chairperson's summary report for the 2023 AGM.

Firstly, I would like to thank everyone for attending tonight- it is always good to see representatives of senior staff, teachers and parents.

Looking back over the last year, it is very pleasing to see that the impact of COVID-19 has reduced greatly and that the school community has been able to return to a much more normal life, including both indoor and outdoor activities. Let's hope that we can continue this into the future.

On a sad note, however, I would like to briefly mention the sad passing of our dear friend and colleague Angela Lalli. Her character and contributions have been missed. During this year, we said sad farewells to Ms Josie (reception/admin), Ms Rosie (bursar/finance) and Ms Mai (Community Hub), each of whom have moved on to new roles and new challenges- we continue to wish them well.

In turn, we have welcomed Leia Sparkman (Reception/admin), Damian Emery (Bursar/Finance), Ms Frangiosa (WHS and Curriculum ESO), Zophia Craig (ESO Curriculum) and Abz Wilson (ESO curriculum) and Ms Bonnie Creek (Community Hub).

A new project _ Flourishing Hearts - has been established to welcome pre-school age children, under the care and guidance of Ms Pauline. St Brigid's has also introduced a policy of fee-free learning for children in Reception for 2021, 2022 and 2023 - these two initiatives are aimed at increasing student numbers and, so far, have been very successful!

I am pleased to report that the Board met regularly during the past year, and that important decisions were taken for the future of St Brigid's. Some valuable changes that have occurred within the school in 2022-2023 have included:

- Student numbers
- SALA event
- Flourishing Hearts
- Policies and Procedures approved and ratified



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These things cannot happen without the care and concern of many people across the school. Therefore, I sincerely want to thank everyone who has contributed to making St Brigid's the type of school that we are proud to see our children attend.

A huge thank you to Shannon and all the members of the leadership team. We note that, while we farewelled Rozanna as she moved on to a new stage in her career, we have also welcomed new leadership staff in our Assistant Principal Jason Puttnins. We have retained a strong teaching team with excellent support from a group of talented ESOs and a front-office administration team that keeps us all in touch with reality.

Thank you also to all the board members, leadership, staff and parents, who have volunteered their time so reliably and with such dedication.

Thank you all

Leah Haines

Chairperson



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APRIM REPORT

Religious Identity and Mission

Although the challenges of covid 19 remained to impact the beginning of the school year, with early years starting in school but in an outdoor classroom and older students homeschooling, we were thankful this did not go on for too long and we soon had all our beautiful students back in our capable hands.

Theme

For the first time, we had a school theme for this year which was 'Love Shine a light in every corner of the world' We linked this to our Matthew's Gospel, to OLSH Charism and to many other Scripture texts. We even used a very famous song as our 'theme song!'

Year 6 Leadership Programme – Leading From the Heart

Working in partnership with OLSH College, and our fellow OLSH primary schools, St. Martin's, St. Gabriel's and Immaculate Heart of Mary Primary School, the Year 6 students embarked on a Leadership journey entitled Leading from the Heart throughout the year.

Heart Learning

As part of Year 6 leadership and mentoring, each week our Year 6's led their House team in a variety of Heart Learning moments. This was structured with Christian meditation, Learning Intention and focus discussion, and Activity. The themes were different from week to week and encompassed topics such as Project Compassion focal people, growth mindset and of course special events such as Harmony Day.



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Catholic Social Justice

This year St. Brigid's school contributed to four Catholic Charities. These were Caritas Australia (Project Compassion) Catholic Charities, Catholic Missions, St. Vincent De Paul. The Year Six students organised different events and activities throughout the year including craft activities, the sale of iceblocks, and casual clothes days.

For Catholic Missions for the first time, we participated in the SOCKTOBER event. This included learning about the work of Catholic Missions, listening to our guest speaker Tony Johnstone from SA Catholic Missions, making sock balls in Heart Learning and then playing soccer and lots of fun activities in our House groups.

As part of their act of service for Term 4 R.E. 'We are heart people who touch the heart of all', the 4/5/6 students grew vegetables which they then donated to the

Mercy House (which has now changed its name to Vinnies Refugee and asylum seeker service)

They also made Christmas cards and clay hearts to give as tokens of appreciation for the community centre volunteers and Christmas market stall holders.

Both sets of donations were very gratefully received.

Masses and Liturgies

Due to some covid restrictions still in place, we once again re-imagined praying and gathering together. This included holding Ash Wednesday liturgy outside and being together but not together with in class groupings spread all over the oval.

For Holy Week, we held mini liturgies in our classrooms, which although not whole school settings were beautiful and were tailored to the students year levels which was good.



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By Semester 2 it was wonderful that we could once again celebrate Mass together in our Church. Each year level (or buddy classes) planned prepared and led a Parish Mass within their theme for R.E.

Fortnightly Community prayer recommenced with each class leading a prayer session.

We commemorated Remembrance Day with an in-school liturgy, we thank Bonnie from the community Hub for playing the trumpet. Our Year 5 students also went along to the local RSL to take part in their Remembrance Day service. in

Sacramental Programme

In 2022, St. Brigid's school partnered once again with our Parish community of St Gabriel's School, and the Clearview/Kilburn Parish. Alongside our parish priest, Fr Selva, and Parish Associate Iris Daly, we celebrated the Sacramental of Reconciliation, Confirmation and First Holy Communion. In total there were 32 candidates for these sacraments and 2 of them were St Brigid's students, congratulations to Nina and Nikita. We thank our Parish community and Parish sister school St Gabriel's for their support in our Sacramental Programme.

Crossways Curriculum

Staff continued to embrace Crossways RE curriculum and throughout this year, undertook many hours of Professional Learning. This year Crossways Curriculum was implemented across all Year levels and we worked together to plan and review

units of work to enhance our students learning and understanding of faith, so that they may develop enduring understandings that will assist them throughout their lives. We worked on Assessment and were also able to complete Moderation on these assessment tasks.

RELAT

The majority of students in Year 4 completed the RELAT Assessment. Our students achieved **very high results** and as a cohort, our results were for the first time since RELAT began above the state average.



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Having completed the surveys and background information in 2020 and 2021, we finally received the report in late 2022. Shannon and I worked with a consultant from CESA to strategically plan using the data and the recommendations. This report identified many strengths in the Catholic Identity of St Brigid's School and provided some aspects of improving which we will be using as a source of inspiration continuing to renew and enhance our Catholic identity here at St. Brigid's.

Catholic Schools Music Festival

We had 9 students take part in the Catholic Schools Music Festival, as always a fabulous night with our students doing themselves, the school and their families proud. We thank Antonietta for her help and guidance throughout this experience.

Staff

We gained many new staff as the year progressed who settled in extremely well to St Brigid's School We also bid a fond farewell to Josie, Rosie and Rozanna as they went to pastures new.

With very heavy hearts, we said our final goodbyes to our beautiful Angela Lalli. Angela was a bundle of sunshine and will be remembered with a smile forever for those of us fortunate to have worked alongside her, we miss her and keep her and her family in our prayers and close to our hearts. We also celebrated (as Ange would have wanted) on her first heavenly birthday.

As such, we have started an Angela Lalli Award for the Year 6 student who has 'touched the heart of all' in their time at St. Brigid's. this was won by Rayeed, a very well-deserving winner.

We also kept Meredith and her family in our prayers on the loss of her beloved husband Tim.

Kind regards,

Paula Burns,

Assistant Principal Religious Identity and Mission



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OSHC REPORT

My goal for 2022 was to continue to grow OSHC, especially in this time of COVID but unfortunately, we didn't grow as much as I would have liked. We did surpass the previous years which is a great achievement as we did start the year with COVID.

Below is our past six year's turnover:

2022	\$41,110
2021	\$50,497
2020	\$28,995
2019	\$38,085
2018	\$28,871
2017	\$27,601

We have an outstanding amount of \$613.08 from 2021/2022.

2021	\$411.57	2 families who left in 2021 – still trying to pursue payment
2022	<u>\$201.51</u>	3 families at St Brigid's
	<u>\$613.08</u>	

2022 Bad debt \$531.20

\$211.20	Family support 2022
\$ 24.34	Family support 2021
<u>\$295.66</u>	Families left 2021 – funds not recuperated
<u>\$531.20</u>	

We are still pursuing families for payment of their outstanding accounts. I will continue to communicate with all the families and hopefully recoup some of the outstanding amounts.

Families have transition to the electronic sign in/out and the feedback we are receiving, families prefer the system. The electronic sign in/out has made the process easier when I am away as the sign in automatically updates the system without manually adding the information at the end of the week to finalise accounts.

In love, peace, and learning

Giulia Imbrogno

OSHC Director



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COMMUNITY HUB REPORT

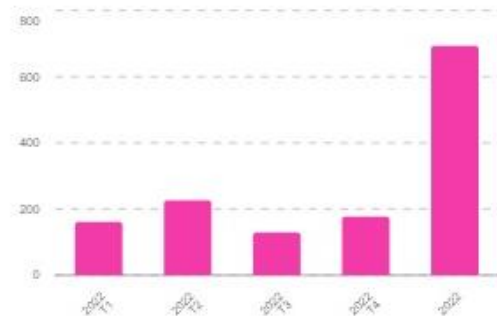
St Brigid's School community hub connected with a total of 68 families in 2022. The year beginning with COVID-19 restrictions, the subsequent progressive removal of restrictions and a change in hub leader had impacts on the engagement of families with the hub however staff should be commended for their flexibility and commitment to providing opportunities to engage and support families.

Playgroups and early years programs

Term 1 started with playgroups on hold, then being hosted at local parks or the Kilburn Community Centre playground to provide opportunities for families to connect and play safely while observing social distancing practices, and then returning to the community hub in Term 2. While playgroups were on hold the community hub continued to support families by providing take-home activity packs and ideas for parents and children to use at home. Once back in the hub, playgroup provided a great context for collaborations with Flinders University and Adelaide University to teach parents and children

about dental hygiene, healthy foods, and healthy conversations. Families say they enjoy coming to St Brigid's playgroup as there are always different activities and ideas for parents to do at home. Playgroup continues to be the biggest program the hub runs and provides a valuable learning experience for young children and a great connecting point for parents. Other early years programs included "The Garden" which is a therapeutic playgroup run by Relationships SA, and school readiness sessions.

05. Adults and children attended 'Playgroups and early years' programs 693 times



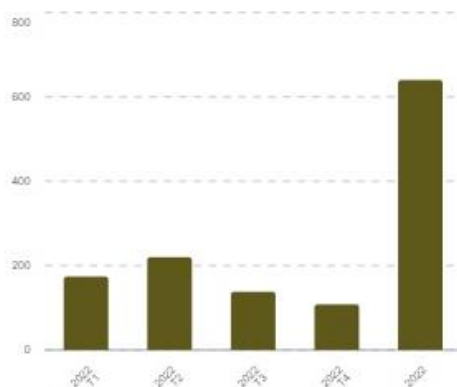


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Women's Fitness Program

The women's fitness program began out of women in the hub expressing a desire to work on their fitness but there being barriers to them accessing conventional gyms (ie. having preschool aged children, not able to exercise with men due to cultural reasons, expense of memberships). OSX personal training was running some sessions funded by St Brigid's until Mai won a PAE grant to fund the program for 9 sessions. These sessions were put on hold as Mai accepted a new job, but have started again in 2023 and is proving to be a successful and enjoyable program.

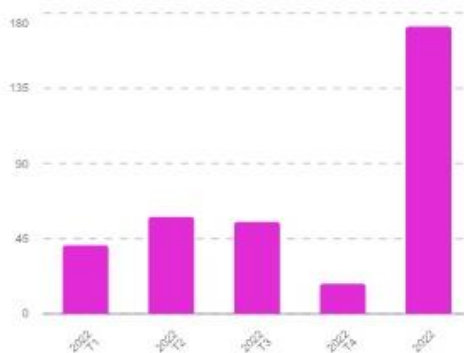
02A. Adults attended activities 640 times



English classes

In Term 1 English classes were hosted online via whatsapp due to covid restrictions. Upon returning to the hub in term 2, 2 classes were being run but with low attendance, was reduced to 1 class. English classes are supported by funding through Community Hubs Australia. This funding allows the community hub to pay for an English teacher and child-minding. In Term 4 a community member was hired as our child-minder, which encouraged families to return to English classes. Our child-minder has been very grateful to be given the opportunity to work in the hub and we hope that we will be able to offer her more hours in 2023. The English class receives referrals from Vinnies, Blair Athol North Children's Centre, Asuria, and other organisations who know about our program.

04. Adults and children attended 'English' programs 172 times



Already in 2023 we have had about 5 new participants join from these referral pathways.



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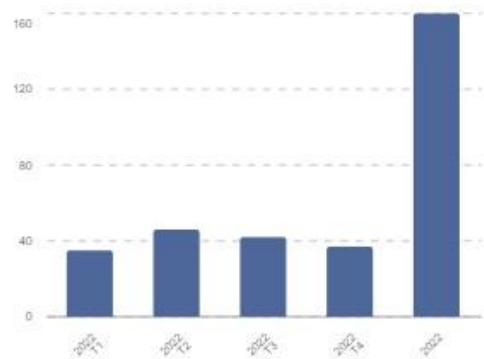
Other programs and workshops

Other hub programs included mindfulness hour run by Lutheran care, parenting workshops run by The Department of Human Services and Relationships SA, Coffee and Chat, St Brigid's Bonanza, and Mainly Music run by the Austral-Asian Community Church (attended by the hub leader to connect with families). Families were also helped with personal affairs such as booking appointments, filling out paperwork, and referrals to external services through individual appointments with the hub leader. St Brigid's had at least 7 enrolments through the community hub, potentially more as I have heard through discussions of some parents who have referred their friends to the school too. We hope that 2023 continues to be a year of growth, building our collaborations with the Kilburn community Centre, the welcoming centre, and Vinnies House of Welcome – finding our niche as the early years service in Kilburn.

Yours in Love, Peace and Learning,

Bonnie Creek
Community Hub Leader

03. Adults and children attended 'Parent engagement' programs 160 times





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WORK HEALTH and SAFETY REPORT

The following is a summary of WHS performance for the reporting period 1st January 2022 to 31 December 2022.

Injury Data




Injury data for the reporting period is summarised in the tables below:

Total no. workers' compensation claims	0	Total no. employees currently on rehabilitation	0
No. of injuries resulting in lost time	0	Total lost time	0
No. of incidents /injuries /near miss /hazard reports	2	Total no. of investigations conducted	2

Summary of body parts injured from workers compensation and incident reports:

Part of Body	No. of Injuries	Part of Body	No. of Injuries
Back/Bottom	0	Hands/Fingers/Wrist	0
Eyes	0	Head	2
Face	0	Hips/Legs	0
Feet/Toes/Ankles	0	Neck	0
Psychological	0	Shoulder/Arm	0
No injury	0	Hazard	0

Reportable Incidents

-  2 incidents were entered into the WHS website detailing injuries, causes and recommended actions.
-  There were no hazard reported into the WHS website.
-  No incidents were required to be reported to Safe Work SA.



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Consultation

WHS forms part of the Administration Meetings, Teaching and ESO Meetings, as an agenda item. This allows any important updates to be communicated and staff an opportunity to raise any questions or concerns into WHS.

Separate WHS meetings are also held to discuss:








-  Injury, Incident and Hazard Reports
-  RAPID training updates (Incident Reporting Program)
-  Ability to assess the training needs and plan for delivery
-  Safety Bulletin Board

Updates on:


-  Management Systems
-  Evacuation Procedures
-  Lock-In Procedures
-  Hazard Management – Assisting staff with risk assessments

Training

SALT Compliance Learning Management System

-  Code of Conduct
-  ICT Policy
-  CESA Privacy Statement
-  Protective Practices
-  Australian Privacy Laws
-  Preparing for Fire and other Emergencies
-  Camps, Excursions, Sporting and Adventure Activities

Other

-  Emergency Warden Training – Leia Sparkman
-  First Aid for Schools- All staff
-  Induction – New Staff

Policies and procedures presented and passed at Board Meetings have been distributed to the appropriate audience.



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STAFF REPORT

In 2022 St Brigid's welcomed staff members Leia Sparkman, Chelsea Foster, Anita Frangiosa, Damien Emery, Abz Wilson and Zofia Craig who, have made a significant contribution to the school community.

2022 saw the establishment of Clarity Educational Practices in the classroom. The Clarity learning suite illustrates how shared knowledge, equity and expertise can make every classroom more impactful and every teacher more empowered to boost student achievement and build the capacity to learn, teach and lead. Each class introduced the Bump it Up wall for children to visualise the learning outcomes and achievement standards.

In Term 1, St Brigid's participated in a school-based Carnivale parade as part of the Italian curriculum. Each child designed and decorated a mask and wore a costume to participate in the parade.

In Term 2, the school held an open afternoon to celebrate NAIDOC week. Each class showcased their learning about a different aspect of Aboriginal culture.

In Term 3, the school participated in the SALA arts festival. Each child in the school created an art piece to the theme 'Love shines a light'. The Performing Art teacher (Petar Brnabic) coordinated an open gallery night for the children to share their artwork and for the community to celebrate the creativity of our children.

At the end of Term 3, the St Brigid's School community celebrated our annual Sports Day. The students participated in a wide variety of team activities and games within their classes across the day. This was then followed by a range of athletic events ranging from sprints to long-distance running. It was fantastic to see all the students participating and supporting their fellow peers in good spirits. At the end of the day, Hartzler claimed the St. Brigid's Cup and MacKillop won the Sweeney Spirit Shield.

Love, Peace and Learning,

Rachael DeTullio
Staff Representative