

2023

Parent Information Booklet



History of the School

The St Brigid's School site was originally opened as St Joseph's School in 1929 by the Dominican Sisters from North Adelaide. In 1947, the Dominican Sisters were replaced by the Daughters of Our Lady of the Sacred Heart (OLSH), and in 1948 the school took St Brigid's name.

Our patron saint is St Brigid, a well-known Irish saint in the 5th century, who started a religious community for both men and women in Ireland and devoted her life to teaching, writing, and good works. She was consecrated abbess of her community. In 1954, a new Parish Church was built adjacent to the school and given the name St Brigid's.

The Sisters of OLSH administered the school until 1989 when a lay principal was appointed. The values and ideals developed by the OLSH sisters remain a vital part of our educational and religious vision, and the school maintains a close connection with other schools in the area established by the OLSH sisters.

School Emblem



Our school emblem contains a heart and harp within a shield, surrounded by a cross. Our banner holds our school motto – Love, Peace, and Learning.

The significance of these symbols is as follows:

- The heart represents our connection to the OLSH Charism
- The harp represents Ireland, the birthplace of St Brigid
- The cross surmounts the shield as the source of our faith



St Brigid's School

LOVE | PEACE | LEARNING

MISSION STATEMENT

We are Heart People who are faith-filled in love, who reverence relationships in peace, who pursue excellence in learning and touch the Heart of all.

VISION STATEMENT

To provide high-quality education in a loving community that spiritually and academically equips, challenges, and inspires all our students to be leaders of the world God desires.

LEARNING PHILOSOPHY

At St Brigid's we believe each child is made in the image of God, we honour the dignity of the child and live our lives guided by the OLSH pillars.

At St Brigid's we acknowledge, respect, and respond to the individual needs of each student to ensure success.

At St Brigid's we create an inclusive, safe, and supportive environment that encompasses a sense of belonging.

At St Brigid's we ignite student agency through innovative teaching and learning practices guided by the learner.

At St Brigid's we nurture children who are competent and capable learners, who display lifelong skills and capabilities for the future.

Belonging | Respect | Diversity | Compassion

Catholic Identity

St Brigid's School is an integral part of the wider parish community and as such, recognises the importance of its role in building a community, which is supportive of children, staff, parents, and parishioners.

We continue the message of Jesus by recognising the value and dignity of everyone within the community.

We provide an environment where:

- Every person feels safe and nurturing
- Everyone has a sense of belonging and an appreciation of their worth
- Everyone can contribute to the community of the school and continue their journey in faith
- Every person is responsible for God's creation

As a Catholic School, we educate and support children to participate in the living traditions and faith experiences of the Catholic Church. We work in partnership with parents and recognise them as the primary educators in nurturing their child/children in the faith. We also work in partnership with the Parish to initiate children into the sacramental life of the church community.

To encourage growth in spiritual awareness, we acknowledge many ways of praising God through liturgy and prayer.

Celebration is an integral part of our community. At St Brigid's we celebrate our relationship with each other and our relationship with the community. We also celebrate our achievements, diversity, sacramentality, culture, special days and events, family, and friends, through school and community gatherings and festivities, liturgy, prayer, and everyday life.

Curriculum Areas

Our students' learning is directed by the Australian Curriculum, which incorporates key elements of learning for young Australians as they progress through their primary schooling into high school and beyond.

The curriculum includes:

- Religion
- English
- Mathematics
- Science
- Humanities and Social Sciences
- Technology
- Language (Italian)
- The Arts
- Health and Physical Education

General abilities are covered throughout the curriculum - such as literacy, numeracy, ICT capability, critical and creative thinking, personal and social capability, ethical understanding, and intercultural knowledge.

Cross-curriculum priorities are also a key feature of the framework - including Aboriginal and Torres Strait Islander histories and culture, Asian studies and regional relationships, and sustainability topics.

Learning Environment/Resources

All our learning spaces have been designed to support and encourage varied learning experiences. There are spaces for students to work in groups, places suited to the demands of the learning experience, and areas to support learning in the various subjects. Each learning space has a variety of resources to support students in exciting learning including contemporary technology, hands-on equipment, and subject-specific materials.

Library

A Library is a place where students are invited to come and enjoy books and literature. Students have the opportunity to borrow books regularly.



Performing Arts

Students will have 1 hour a week to engage in Performing Arts as a specialist subject. These lessons will include:

- Music
- Drama
- Dance
- Visual Arts

Instrumental tuition: Learning Through Music, we have private music instructors who come to the school twice a week. For further information please contact the Front Office.

Italian

We were very excited to introduce Italian to St Brigid's School in 2021. Our students will have 1 hour a week to engage in Italian Lessons as a specialist subject. Research shows that there are many benefits to those who learn a language from a young age. These include greater cognitive skills, improvement of problem-solving and critical thinking skills, an enhancement of memory and better multitasking abilities, all of which contribute to better learning outcomes and employment opportunities.

Physical Education

Students will have the opportunity to engage in a Physical Education lesson as a specialist lesson for an hour a week. They will also have daily opportunities to engage in physical activity. The sports program is designed to provide the fundamental movement patterns and skills required for a range of physical activity tasks and sports. The aim is to provide an opportunity to learn new skills and movements and develop teamwork, resilience, and responsibility.



STEM

Our students will have the opportunity to engage with STEM. STEM stands for: Science, Technology, Engineering and Mathematics (STEM) enables students to develop key skills in:

- Problem-solving
- Creativity
- Critical analysis
- Teamwork
- Independent thinking
- Initiative
- Communication
- Digital literacy



Personal Responsibility and Student Well Being

At St Brigid's we promote the development of student responsibility and making safe choices. We assist students in developing these skills through explicit teaching, role modelling and support. These skills are taught and integrated into the teaching and learning programs. At St Brigid's we recognise the dignity of each person, the value of living in a community and our shared responsibility to care for each other and our planet. The staff continue to emphasise that our school is a place where children learn best when they feel safe.



General Information

School Hours

8:50 am – 3:00 pm Monday – Friday

- 10:50 am – 11:20 am - Recess
- 1:20 pm – 1:30 pm - Eating Time
- 1:30 pm – 2:00 pm - Play Time

Pupil Free Days

To be announced before the event – please see the school newsletter for dates

Supervision

- Children are supervised between the hours of 8.30 am and 3.20 pm. Parents assume responsibility for their children outside these hours. Children dropped off and collected outside these times will be sent to OSHC and families will be billed accordingly. Please contact OSHC to discuss your requirements.
- Children may not leave the school grounds without being signed out at the front office at any time during the school day.
- Children will be guided by staff members across Way Street, using the school crossing, every day before and after school.
- The school gates are closed at 8:50 am each morning and students arriving after this will need to go through the front office.

Absences

Class teachers record students' absences at 9 am. If your child arrives after this time, they will need to let the front office staff know. A text message will be sent if your child is absent asking you to notify the school. If your child is absent, please ring the school before 9.00 am (8262 3812). There may be times when you receive a text message, but your child is at school... don't panic, it could be a system error, as this may occur occasionally. Just ring the office and ask Josie to check for peace of mind and we can rectify the problem.

As per the Department of Education requirements, we must report students who have chronic or habitual absences. This is why you need to notify us of the reason for your child's absence.

If a child/ren needs to leave during the day, they must be picked up by their parents. If another relative or friend is collecting them you need to inform the office and provide the name of that person – we will ask for identification. The collection point for all children leaving early is the Front Office and the children will need to be signed out by the parent/friend/relative.

If your child/children are expected to be away for more than one week or going on a family holiday for a length of time, the Principal will need to be notified with a written letter and a form completed.

Communicable Diseases

It is important to notify the school if your child contracts a communicable disease e.g. (head lice, chickenpox, slap face, whooping cough or COVID).

Medications

School staff are not permitted to give medication to students (legal stipulation) unless the student's medical condition is such that ongoing medication is required to enable the student to attend school. This will need to be recorded on a medical plan provided by a medical professional and a signed Authority to Administer Medication form.

Photographic Consent

All students are required to have a Photograph/Video/Artwork consent form signed for photos to be included in the school newsletter and promotional material. The consent will continue to be valid for the time your child/children attend this school. You may withdraw your consent at any time by notifying the school.

Electronic Devices

St Brigid's does not allow students to have mobile phones in their possession on school premises including classrooms and grounds or during off-site school activities such as excursions or sports activities. When students need the use of a mobile phone before and after school, they student is required to give the phone to the Front Office or Out of School Hours Care (OSHC) staff for safe keeping where they will be secured in a lockable container. **This also applies to other electronic devices**, e.g. iPod, Nintendo, iPad etc.

Volunteers

Volunteers are most welcome to work in the St Brigid's School community. They can volunteer to work in the school in various ways, including assisting in classrooms, assisting with school functions and attending class and school excursions, and assisting with school functions. To be involved, there's a four-step process you'll need to complete:

1. Complete a Volunteer Application Form
2. WWCC Police Check
3. Participate in our Induction Course (available throughout the year)
4. Undertake RAN Training for Volunteers

Volunteer Packs are available through the Front Office.

School Policies and Procedures

The School Board will ratify policies at their meetings and they will be uploaded to the school website as required. We will notify families via the newsletter to inform them of new or reviewed policies.

School Correspondence

The School newsletter will be emailed to you on a fortnightly basis. Please check this for important information.

Class correspondence will be through SEESAW - this is how you communicate with your child's teacher. If you require correspondence with a leadership team member please use our emails or call the front office.

Lunches

The school does not operate a canteen, but we do have access to ordering Subway on Wednesdays and Fridays for the students. Parents must pre-order using the QKR app by 9 am on the morning of the order.

We promote a healthy lifestyle to benefit learning and wellbeing, we strongly discourage any type of fast food like McDonald's, KFC, and Hungry Jacks. We are trying to promote a healthy lifestyle for our students and this "sometimes" food is for outside of school hours.

Birthdays

We will always celebrate your child's birthday both in their classroom and as a whole school. We ask that you do not bring cake, lolly bags toys etc for the class on the day of your child's birthday. We acknowledge that some parents are not able to accommodate the whole class so to remain equitable for all students we will not have "class parties" or give out gifts in celebration. If you are inviting students to your child's birthday party, please inform the teachers and they will happily distribute the invitations for you to ensure they get to the right child.

Uniforms

School uniforms **are compulsory**. They are ordered through Vinnie's website or see if we the size you require at the front office.

Terms 1 & 4

- Dark Blue Short Sleeve or Long Sleeve Polo Top with light blue and yellow panels with the school emblem
- Dark Blue Shorts with the school name
- Dark Blue Jacket with yellow piping with school emblem
- Predominately white or black sandshoes with white ankle-length sock
- Dark Blue Bucket hat with school emblem

Optional:

- School Dress with school emblem
- Dark blue leggings under the dress
- School Bag with school logo



Terms 2 & 3

- Dark Blue Short Sleeve or Long Sleeve Polo Top with light blue and yellow panels with the school emblem
- Dark Blue Pants with school emblem
- Dark Blue Jacket with yellow piping with school emblem
- Predominately white or black sandshoes with white ankle-length sock
- Dark Blue Bucket hat with school emblem



Hair

All children, boys and girls, whose hair is shoulder length or longer, are asked to have hair neatly and securely tied back. We do not permit unnatural colours or unusual cuts/styles.

Hair Accessories

Plain navy-blue ribbons or scrunchies only.

Jewellery

No jewellery is to be worn except watches, small, pierced earrings or studs. Neck chains of special religious or cultural significance only. (To be worn inside the uniform and out of sight). Students may not wear communication devices in the form of watches/fitness devices.

School Bags

St Brigid's school bags, with school emblem, are available from the Front Office and are encouraged, but are not compulsory.

Hat Policy

It is the policy of St Brigid's School that all children wear a St Brigid's School hat when the UV rating is above 3. School hats are to be worn whenever children are outside, whether during play or sports activities.

Flourishing Hearts Transition Group

For students who are enrolled to start at St Brigid's School, we now have a year-long transition program for children to transition to school. This is a wonderful opportunity for the children to learn all about our school before they are enrolled full-time. This program is available for children who are going to start school within 12 months and are enrolled at the school. The sessions are run by a qualified teacher and occur on a Friday from 8:50 am to 3:00 pm

St Brigid's Playgroup

St Brigid's School playgroup is held every Monday and Wednesday during school term time from 9 am-10.30 am in the OSHC building on Le Hunte Street. Playgroup is for all children from birth to 5 years of age.



Adults enjoy Playgroup because...

- they make new friends and meet new people
- they share their problems and successes with others
- they learn more about child development
- they can spend time playing with their child/children
- they have FUN!

Children enjoy Playgroup because...

- they gain new skills including problem-solving, cooperation and sharing
- they make new friends, discover new things and have new experiences
- they learn more about themselves and others through play
- they interact with their parents/carers, other children and adults
- they have FUN!



What to bring

- A drink and healthy snack for brain food time.

Community Hub

Our school and the broader community is lucky to have a culturally diverse mix of families, each with unique experiences to share. The St Brigid's School Community Hub is a safe and inclusive space for those families to gather, unite through common interests, celebrate successes, and support each other in peace, love and learning.

Our Hub Leader Bonnie Creek works with individuals and groups on projects that build connections, skills and opportunities. Activities in the Hub may include programs such as

- Playgroup for children 0-5yrs with parents, carers & grandparents
- Informal English language classes
- Gardening
- Art
- Cooking
- Sewing
- Yoga

To find out more, contact communityhub@stb.catholic.edu.au or call 0480 277 409

Out-of-School Hours Care

Philosophy and Aims

The St Brigid's Out of School Hours Care service aims to provide a relaxed and stimulating environment that will foster each child's sense of self-worth, nurture positive group relationships and promote cooperative and collaborative behaviour.

The program aims to:

- develop a safe warm and caring environment
- provide a variety of activities that take into account children's age, interests, abilities and diverse backgrounds
- promote the development of positive attitudes and behaviours that value diversity and cooperation
- provide a service that recognizes and values the uniqueness of each family
- offer a service that is affordable, accessible and addresses the needs of all families in the community

Hours of Operation

- | | | | |
|----------------------|---------|---|---------|
| • Before School Care | 6:30 am | - | 8.30 am |
| • After School Care | 3:00 pm | - | 6:15 pm |
| • Pupil Free Day | 6:30 am | - | 6:15 pm |

St Brigid's Out of School Hours Care service is available during the school week Monday to Friday and on school pupil free days. It is closed on public holidays and school holidays. We are currently experiencing high demand for the service, you must book for care at least 24 hours before so we can schedule staffing and you don't miss out. Please see our Director to complete registration.

Access

Access for families and children to St Brigid's Out-of-School Hours Care is non-discriminatory. Children's access to care at the service is ensured, and the custodial rights of parents who access the service are protected. However, if demand for places exceeds availability priority of access will be given to families of the greatest needs, as follows:

- Children at risk
- Working/studying families
- Children with a disability or parents with a disability

General Information about OHSC

Management

The Supervisor is Shannon Correll (Principal) and the program is managed by the director Giulia Imbrogno.



Enrolment

To enrol in the program, families need to collect an enrolment form from the OSHC service or the school's front office. Each child attending the program must have a completed enrolment form before attendance.

Child Care Benefit (CCB)

The Commonwealth Government offers assistance to reduce the cost of care for all families. The amount of assistance received is variable and depends on parental income. All families are eligible and may apply for Child Care Benefit.

CCB can be claimed as reduced fees through the service or as a lump sum payment directly to families at the end of the financial year in which the service is used.



Customer Reference Number: 407 144 966C

Please see the Director or Front Office if you require an enrolment package, further information or assistance with applications.

Fee Structure

School Fees

Our commitment to our school families is to offer a high-quality Catholic education that is accessible and affordable. All school fees are determined by the Finance Team at Catholic Education South Australia and School Board and reviewed annually.

Annual School Fees 2023

Full Fee per Student	\$1,900
Lower Income Fee per Student	\$1,140

What is included?

The tuition fee above covers all tuition, levies and charges for each child's education.

Extra-curricular activities, camps, and uniforms are excluded and will be charged separately.

Lower Income Fee

To be eligible for the lower income fee, you need to qualify as a low-income family. This is determined by your family's gross income and is a \$ value set by the State Government.

Your family's gross income needs to be below approximately \$ 66412 (this is based on the 2022 fee) for a family with one school-age child. (The limit will vary depending on how many dependent children you have)

Proof of income is required and applicants will need to apply via the [State Government's School Card scheme](#).

Our finance manager can help you if you have any questions about applying for the lower income fee.

Full Fee

Number of Children	Fee	Total
1st Child	\$1,900	\$1,900
2nd Child	\$1,330	\$3,230
3rd Child	\$1,140	\$4,370
4th Child	\$0	\$4,370

Sibling Discounts

Lower Income Fee

Number of Children	Fee	Total
1st Child	\$1,140	\$1,140
2nd Child	\$798	\$1,938
3rd Child	\$684	\$2,622
4th Child	\$0	\$2,622

Payment Options

Payment Methods

Payments can be made in full or by an approved payment plan. We encourage all families to set up weekly, fortnightly or monthly payments.

Payment options include:

- Direct Debit – deductions from your bank account (forms available from the office).
- BPay – reference numbers are printed on invoices and statements
- Credit Card – Visa or Mastercard (at the Front Office)
- Centrepay – a deduction from Centrelink payments (forms available from the office)
- Cash or Cheque

Frequency of Payment (Full Fee)

Number of Children	Weekly (52 weeks)	Fortnightly (26 fortnights)	Monthly (12 months)
1 Child	\$37	\$73	\$158
2 Children	\$62	\$124	\$269
3 Children	\$84	\$168	\$364
4 Children	\$84	\$168	\$364

Frequency of Payment (Lower Income Fee)

Number of Children	Weekly (52 weeks)	Fortnightly (26 fortnights)	Monthly (12 months)
1 Child	\$22	\$44	\$95
2 Children	\$37	\$75	\$162
3 Children	\$50	\$101	\$218
4 Children	\$50	\$101	\$218

If you are experiencing difficulty meeting your payments, please make an appointment through the front office to meet with the Principal.

Notification Period for Student Withdrawal

Parents whose child/ren leaves the school during a term will be charged for the whole term's fees. A full-term notice of intention to leave the school during a school year is required. You must notify the school by the end of Term 3 if you are not intending on returning the following year. Failure to provide a term's notice may result in fees being charged for the following term dependent upon the circumstances. This is in recognition of the fact that the school is committed to maintaining the employment of teachers based on known enrolments from one term to the next.

From the Principal

We thank you for choosing to work with us in partnership to educate your child. Please remember we are always here to support you and your child/ren. Please make yourself familiar with the school website as many of our policies and procedures are located on the site. We send out a newsletter every fortnight of the school term and will send announcements through SeeSaw.

Kind Regards

Shannon Correll
PRINCIPAL